

VACANCY

POSITION INFORMATION SHEET (Collective)	
Position Title	Forge Crane and Despatch Operator
Title of Supervisor	Department Manager
Next Level Supervisor	Production Director
Location	GFM
Grade	4
Shift	6am-2pm and 2pm -10pm

Job Summary

Working as part of a team you will be responsible for the crane driving, slinging duties, despatch operations within the GFM department.

Primary Duties and Responsibilities

- Overhead (Cab) crane driving in the GFM forge and Heat treatment departments.
- Pendant/remote driving in the GFM forge and Heat treatment departments
- Slinging duties in the GFM forge and Heat treatment departments
- General Housekeeping duties
- Loading and unloading of material using crane and forklift truck.
- Despatching of material from the GFM department with relevant paperwork
- Receipt inspection of incoming material and completing material inspection documentation for sub-contract work
- Entering information onto the SFDC computer system
- Assisting with heat treatment operations within the GFM
- Perform pre-shift crane checks
- Generate STOP cards

Skills, Experience & Qualification

Desirable Requirements:

- 5 GCE's A-C. Employees without these qualifications but who can demonstrate relevant industrial knowledge and experience will be considered.

Demonstrable Experience of:

- Development/Improvement activities
- Application of training
- Positive attitude to safety & quality

Qualities & Attributes

- Willingness to work as a team & share knowledge
- Acceptance of accountability and responsibility
- Personal discipline to apply the requirements and accepted standards
- Pride in the workplace
- Exemplary level of timekeeping and attendance

In order to apply please submit your CV and covering letter to Human Resources
shfhr@smp.ltd by COB Friday 21st Nov