

## POSITION INFORMATION SHEET (Collective)

<b>Position Title</b>	<b>Heat Treatment Operator</b>
<b>Title of Supervisor</b>	<b>Remelt and EP Department Manager</b>
<b>Title of next level Supervisor</b>	<b>Senior Operations Manager</b>
<b>Location</b>	<b>Engineered Products</b>
<b>Grade</b>	<b>6</b>
<b>Shift</b>	<b>15 Shifts</b>
<b>Hours</b>	<b>40 hours average per week</b>

### Job Summary

To safely work in the Engineered Products team and having responsibility in the heat treatment of classified rotating shaft components. This position also involves assisting in the sawing of special alloys, shaft singles/strings, remelt electrodes and general sample taking/cutting to length.

### Primary Duties and Responsibilities

- Safe crane handling of a wide range of product forms using cranes and FLT's.
- Operation of a Brinell machine.
- Assisting with the operation of large/small saws.
- Adherence to technical heat treatment instructions for material compliance
- Updating and bookings of the SFDC computer system
- Programming of furnace control systems
- Assistance with dispatching of material from the department
- Working under own initiative
- Completion of daily compliance checks
- Strict adherence to Company health and safety procedures.

### Secondary Duties and Responsibilities

- Involvement in improvement activities
- Problem solving reports
- Method improvement
- Up keep of 5S
- Active participation in team meetings
- Maintaining high housekeeping standards

### Skills, Experience & Qualification

#### Desirable Requirements:

- 5 GCSE's A-C. Employees without these qualifications but who can demonstrate relevant industrial knowledge and experience will be considered.

#### Demonstrable Experience of:

- Operation of overhead crane and folk lift trucks.
- Development/Improvement activities
- Application of training
- Positive attitude to safety & quality

#### Qualities & Attributes

- Willingness to work as a team & share knowledge
- Acceptance of accountability and responsibility
- Personal discipline to apply the requirements and accepted standards
- Pride in the workplace
- Exemplary level of timekeeping and attendance

To apply, please submit your CV with covering letter to Human Resources.

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