POSITION INFORMATION SHEET (Non-Collective)	
Position Title	**Section Engineer**
Title of Supervisor	**Lead Engineer**
Title of next level Supervisor	**Engineering & Maintenance Manager**
Location	**Area dependant**
Shift	**Days**
Hours	**37.5**

Job Summary
Responsible for engineering activities and performance in own production area. Hands on support and supervision of engineering technicians. This role has elements of engineering supervision and direct 'on-the-tools' engineering support. You will be highly motivated, with a 'can do' attitude towards your work, as well as having a degree of flexibility to help meet business needs and market demands. You will be a major exponent of Health and safety practices, with a strong focus towards work quality and plant standards. You will develop a high level of knowledge for the plant and equipment in own production area.

Primary Duties and Responsibilities
- Facilitating day to day engineering activities with a focus on proactive maintenance activities as well as support on reactive activities (hands-on electrical and/or engineering problem solving)
- To understand and diagnose problems with electrical and/or mechanical systems, with the ability to perform safety & quality risk assessments and effect repairs quickly and safely.
- Scheduling and delivery of PPM schedules to achieve maximum machine availability and reliability.
- Utilising the site CMMS system for generation, completion and scheduling of maintenance activities.
- Technical and hands-on support for breakdowns and the detailed reporting of root causes.
- Accountability for driving housekeeping and 6S standards and other established working standards.
- Contribute towards continuous improvement activities such as Problem Solving Reports and Root Cause Analysis.
- Carry out both reactive and proactive maintenance activities across own production area.
- Supervision of engineering technicians.
- Coach and develop engineering technicians.
- Attend and contribute towards daily and weekly planned maintenance meetings/plant priority reviews.
- Identify/specify and order engineering parts.
- Ensure that all on-stock parts required are booked out correctly and recorded as necessary.
- Work with specialist OEM service engineers where required.
- Work to achieve Key Performance Indicators as set by the business.
- To participate in training and upskilling activities to help maintain and improve your site and technical knowledge.
- Undertake any other tasks, which are reasonable in relation to the skills, knowledge and experience.
- Permitting of engineering activities.
- Management of sub-contractors including the reviewing of RAMS and issuing of permits.
- Support the delivery of maintenance activities during planned outages.
- Adhere to standard safe practices and procedures, environmental and legislative requirements.
- Deputise for Lead Engineers where necessary where planned or unplanned absence occurs.

Skills Experience and Qualification
Desirable
- A relevant academic or vocational qualification and/or an appropriate apprenticeship.
- Experience and knowledge in both mechanical and electrical engineering and the willingness to upskill in weaker areas.
- Experience in a supervisory role.

Demonstrable
- Experience within a medium to heavy manufacturing environment.
- Good fault finding and problem-solving skills essential – electrical, mechanical, hydraulic, pneumatic systems.
- Ability to read and understand electrical and mechanical engineering drawings.
- PC literate.
- Good standard of numeracy and literacy.
- Exemplary timekeeping and attendance.

Qualities & Attributes
- Ability to work within a team and share knowledge.
- Ability to communicate effectively and relate to people at all levels of the organisation.
- Degree of flexibility as required to meet business needs and market demands.
- Participate in improvement activities and demonstrate previous involvement.
- Personal discipline to apply the requirements and accepted standards.
- Self-motivated, Pro-active and reliable.
- Work accurately & diligently with high level of attention to detail.